



# PARK HILL PREPARATORY SCHOOL & NURSERY

For boys and girls aged 2 years and above

## ADMISSIONS PROCESS

Most children enter the school in our nursery class, with some joining at 4+ or as an occasional place.

Below shows a typical journey of a prospective parent looking at a place at Park Hill School for their child, from initial enquiry to starting:

- **Enquire** about Park Hill by telephone or email [hello@parkhillschool.com](mailto:hello@parkhillschool.com).
- **Visit us** - attend an Open Morning or arrange for a Headmaster's Tour.
- **Taster Session** - we encourage all prospective families to have a taster session. Your child will get to spend some time in the classroom with their peers whilst you will have an opportunity to speak further with the class teachers and Headmaster.
- **Register** your child - complete the Registration Form along with the non-refundable £100 registration fee.
- **Offer** - we aim to offer all places the term prior to starting and in the case of September entrants by the previous January.
- **Acceptance** - if your child is offered a place you must accept the offer within the two week deadline by returning the acceptance form and the £950 deposit. If your child is not offered a place they will be placed on the waiting list.
- **Settling-in sessions, home visits & welcome events** - prior to starting, and where applicable, you will be offered a home visit, settling in sessions and invitations to some welcome events. We tailor this to each individual child and work closely with you to ensure a smooth transition into Park Hill.