



# PARK HILL PREPARATORY SCHOOL & NURSERY

For boys and girls aged 2 years and above

## REGISTRATION FORM

**Please complete and send with the non-refundable registration fee of £100 (made payable to Park Hill School Ltd) to: Admissions Secretary, Park Hill School, 8 Queens Road, Kingston upon Thames, Surrey KT2 7SH**

Early registration is recommended. Registrations will be considered in the order they are received and are subject to availability and the admission requirements of the School at the time offers are made. A copy of the current edition of the standard terms and conditions is available on request.

**CHILD'S SURNAME:**

**FIRST NAMES:**

DATE OF BIRTH: \_\_\_\_\_ Boy/Girl \_\_\_\_\_ NATIONALITY: \_\_\_\_\_ RELIGION: \_\_\_\_\_

Child's first language: \_\_\_\_\_ Other languages: \_\_\_\_\_  
If English is not the first language, please indicate level of fluency: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ POST CODE: \_\_\_\_\_

TEL. NO. \_\_\_\_\_

**Entry Required For:**

TERM TIME NURSERY Early Years (sessions – please see below)

FULL TIME NURSERY (50 weeks of the year) Early Years (sessions – please see below)

Reception – Year 6 (please state):

Early Years Sessions preferred (subject to availability):

1<sup>st</sup> Steps: minimum of 5 sessions required. These can be a mixture of mornings and/or afternoons.

2<sup>nd</sup> Steps: minimum of 5 morning sessions required.

	Monday	Tuesday	Wednesday	Thursday	Friday
a.m.					
p.m.					

**Year & Term of Entry**

20 \_\_ Autumn  Spring  Summer

**FIRST PARENT/LEGAL GUARDIAN NAME & TITLE:** \_\_\_\_\_ **OCCUPATION:** \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

Home email: \_\_\_\_\_ Home Tel. \_\_\_\_\_ Mobile: \_\_\_\_\_

Work email: \_\_\_\_\_ Work Tel. \_\_\_\_\_

**SECOND PARENT/LEGAL GUARDIAN NAME & TITLE:** \_\_\_\_\_ **OCCUPATION:** \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

Home email: \_\_\_\_\_ Home Tel. \_\_\_\_\_ Mobile: \_\_\_\_\_

Work email: \_\_\_\_\_ Work Tel. \_\_\_\_\_

**Other people with parental responsibility**

Please provide the name(s) and current address(es) of any other person with parental responsibility (i.e. legal responsibility) for the above named child. Their consent to the child attending the School will be required if an offer of a place is made.

Full Name & Title \_\_\_\_\_

Address \_\_\_\_\_

POSTCODE: \_\_\_\_\_

**Have you registered your child's name at any other school(s) and if so, which?**

Proposed Date of Entry: \_\_\_\_\_

**Please state the name and address of any school/nursery attended (where applicable) with dates:**

**Please give the names of any members of the family who attend/ed the school, who are registered for entry or have any other connection with the school:**

Please provide us with details of any medical condition, health problem or allergy affecting your child; any learning difficulty, disability, or special education needs of your child, as well as any behavioural, emotional and/or social difficulty of your child.

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**Declaration**

I/We request that the name of the above child be registered as a prospective pupil.

I/We understand that the School (through the Head, as the person responsible) may obtain, process and hold personal information about me/us which may include financial information provided by me/us or by any licensed credit reference agency or information contained in any court orders, petitions or proceedings.

I/We understand that the School may also obtain, process and hold personal information about our child which may include sensitive information such as medical details and we consent to this for the purposes of assessment and, if a place is later offered, in order to safeguard and promote the welfare of the child.

I/we enclose a cheque

I/we will arrange a bank transfer, with our surname as reference to:

Barclays Park Hill School Ltd. A/c No. 13047385 Sort Code: 20-92-63

for £100 being the Registration Fee together with this completed Registration Form duly signed by me/us.

	FIRST PARENT/LEGAL GUARDIAN	SECOND PARENT/LEGAL GUARDIAN
Signature		
Name in Full		
Date of Birth		
Relationship to child		
Date		

**For office use only**

Date Rec: ..... Reg. Fee Encl. .... Place Offered: ..... Deposit Paid: .....

Park Hill School Limited: a company limited by shares. Registered in England, No. 2323582.  
Registered office: 11 Manor Drive, Cuckfield ,Haywards Heath, West Sussex RH17 5BT

Email: [secretary@parkhillschool.com](mailto:secretary@parkhillschool.com)

Website: [www.parkhillschool.com](http://www.parkhillschool.com)